

Basic Operations

- At any of the 5 Home screens:
 - Tap **Home** to go to the main home screen
 - Tap **Back** to see miniatures of the 5 home screens. Tap to open them
 - Tap **Options** to:
 - Add a shortcut, widget or folder
 - Change your wallpaper
 - Search the internet
 - List Notifications (same as flick down from top edge)
 - Open the Settings screen
- To move any icons, hold the icon until it jiggles, then slide it to the new location
- To add more icons to the home screens, click the **Apps** button, then drag the icons
- To get more Apps – tap '**Play Store**', browse or search for the App, then click Install.
- To have an App sent to the phone, browse for it on the internet and click Install
- Note: Getting Apps requires you to be logged into your google account (ie gmail)

Phone Calls

- To make a phone call:
 - If the phone is off, turn phone on, then slide up to **phone icon**
 - If the phone is on, tap the **green phone icon**
 - Tap Dialer, Call log, Contacts or Favourites as required
- Answering a call – slide the green icon to the right.
- To ignore a call - slide red icon to the left
- To add a Contact, tap Phone icon, then Contacts tab, then Create Contact button
- To make a contact a Favourite:
 - Open the contact, then tap the star next to their name
 - OR, Tap Favourites tab and then tap Add Favourites

To add music or videos etc

- Connect the phone to the PC by USB cable
- On the phone, tap 'Turn On USB Storage' (If necessary, click 'OK')
- On the PC,
 - Start Windows Explorer
 - Open the Huawei icon (or preferably the icon for the microSD card if fitted)
 - Open, or create a folder called 'Music'
 - Copy you .mp3 or .wma music files to this folder.

To transfer photos from the phone to your PC

- Do the above connection steps as for music transfer
- Using Windows Explorer,
 - locate the DCIM folder on either the Huawei or the micro SD card
 - Copy and Paste or drag the photos to your PC

IMPORTANT: When finished transferring music or photos, make sure to tap 'Turn Off USB Storage' before disconnecting the USB cable

Huawei Ascend G300 Quick Instructions

